

## Module Structure – Volunteer Management Modules



|                            |  |                            |                              |                       |                                     |  |  |                          |  |  |
|----------------------------|--|----------------------------|------------------------------|-----------------------|-------------------------------------|--|--|--------------------------|--|--|
| <b>1st Fives</b>           | Volunteer Management                               | Volunteer Policy           |                              | Volunteer Recruitment | Volunteer Motivation                | Safeguarding                                       | Equality                                 | Health and Safety        | Fundraising for Volunteer Organisations            |  |
| <b>Thinking About</b>      | Volunteer Management                               |                            |                              |                       |                                     | Volunteers and the Law                             |  |                          | Ethical Fundraising                                |  |
| <b>Next Steps</b>          | Troubleshooting and Parting Ways                   | Writing a Volunteer Policy | Writing a Volunteer Handbook | Recruiting Volunteers | Retaining and Motivating Volunteers | Safeguarding when working with Children            | Creating Accessible Volunteer Activities | Writing Risk Assessments | Applying for Grants and Funding from Organisations | Individual donors and Fundraising Events |
| <b>Deepening Knowledge</b> | Volunteer Management – Including Personalised Time |                            |                              |                       |                                     | Volunteers & the Law – Including Personalised Time |  |                          | Ethical Fundraising – Including Personalised Time. |  |